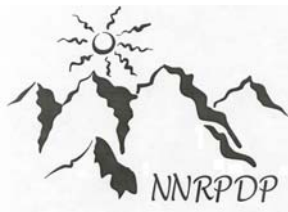


NORTHEASTERN NEVADA REGIONAL PROFESSIONAL DEVELOPMENT PROGRAM



Churchill | Elko | Eureka | Humboldt | Lander |
Pershing | White Pine | Great Basin College

GOVERNANCE BOARD MEETING NOTES

Meeting Date: October 22, 2009

Call to Order: The meeting was called to order by Carl Diekhans at 3:35 PM.

In attendance:

Christine Back, NNRPDP Office Manager
Mark Bechtel, White Pine Co.
Coni Jo Brinkerhoff, Teacher's Representative/Pershing Co.
Valerie Byrnes, NNRPDP Regional Coordinator
Carl Diekhans, President/Great Basin College
Bob Dolezal, White Pine Co. Superintendent
Patty Fleming, Teacher Representative/Churchill Co.
Dan Fox, Pershing Co. Superintendent
Janice Grant, NNRPDP Regional Coordinator
Sam Hanson, Teacher's Representative/White Pine Co.
Curtis Jordan, Lander Co. Superintendent
Jerre Lamb, NNRPDP NELIP Regional Coordinator
Holly Marich, NNRPDP Regional Coordinator
Mark Martinsen, Eureka Co.
Sharon McLean, NNRPDP Regional Coordinator
Shea Murphy, Principal/Pershing Co.
Sarah Negrete, Instructor/Great Basin College
Amy Nelson, Principal/Lander Co.
Teresa Noland, NNRPDP Regional Coordinator
Kathy Norcutt, Teacher Representative/Humboldt Co.
Kelly Novi, Director of Curriculum & Instruction/Humboldt Co.
Dr. Carolyn Ross, Churchill Co. Superintendent
Hugh Rossolo, NNRPDP Director
Vicki Rossolo, NNRPDP Regional Coordinator
Cathy Smales, NNRPDP Coordinator
Jessie Westmoreland, NNRPDP Regional Coordinator
Ben Zunino, Eureka Co. Superintendent

Carl Diekhans asked all attendees to introduce themselves.

*A quorum was present for voting purposes.

All attendees received copies of the following documents: meeting agenda; NNRPDP Five Year Plan dated October 14, 2009; NNRPDP Trainings Offered; NNRPDP Trainings for 2009-10; Governance Board Members 2009-10.

Agenda Item One: Introduction of new staff/board members – Hugh Rossolo

Mr. Rossolo introduced the following new members and thanked them for serving on the board:

Coni Jo Brinkerhoff is the teacher representative from Pershing County; Patty Fleming is the teacher representative from Churchill County; Dr. Carolyn Ross is the Churchill superintendent; Dan Fox is the Pershing superintendent; Amy Nelson is the administrative representative from Lander County; Kathy Norcutt is the teacher representative from Humboldt County; and Sarah Negrete is the teacher representative from Great Basin College.

Agenda Item Two: Great Basin College Update – Carl Diekhans

Mr. Diekhans commented that the college is doing well. Currently the college has its largest enrollment but will have to work on maintaining current programs.

Agenda Item Three: NNRPDP Five Year Plan – (*Possible Action Item)

-Mr. Rossolo commented that a committee of representatives from six counties met on October 13th to discuss revisions to the NNRPDP Five Year Plan. The committee recommended the following revisions: adding two new columns to all three sections of the plan, one column headed “district participants,” the other column headed “fiscal notes;” adding three items to the “action” column under Effective Instruction – differentiated instruction, effective assessments, and mastery learning. Ms. Negrete asked how the “mastery learning” item differs from the “workshops for teachers on instructional strategies” item. Mr. Rossolo commented that adding the “mastery learning” item was a request from Elko County and relates to standards based report cards. Elko County wants the PDP to insure that mastery learning is included in all the trainings and workshops that they do. Ms. Negrete suggested adding “standards based report cards” under the “evidence” column, in the effective instruction section of the five year plan.

Ms. Negrete asked if the “mentoring/coaching” section pertained to new teachers. Mr. Rossolo commented that it relates to all teachers but is on a request basis only. Individual teachers have asked for PDP assistance but most requests come from administrators.

Mr. Hanson from White Pine County joined the meeting at 3:50 PM.

Mr. Rossolo commented that LCB requests an updated five year plan every year.

Mr. Zunino and Mr. Martinsen from Eureka County joined the meeting at 4 PM.

Mr. Zunino commented that he disagrees with Eureka County being listed under “county participants” in areas of the five year plan. Mr. Novi commented that Humboldt County has the same issues in some of the areas. Mr. Rossolo commented that we would take counties off the participant column if they did not feel they should be listed.

Mr. Zunino asked why the dates on the plan are listed from 2006 to 2014. Mr. Rossolo explained that the beginning year is determined by when the initiative began, than assuming it is an ongoing program, the current 5 year plan runs thru 2014.

Mr. Zunino commented that he had suggested at the last board meeting that members meet in person to discuss revisions to the plan.

Mr. Zunino commented that he wants to see funding set aside for PDP staff development and more funding in the areas of instructional improvement.

Mr. Rossolo commented that Humboldt County suggested adding the “county participate” column so we could see what things all the districts were and are participating in within the plan. Counties can opt in or out of any item in the plan.

Mr. Rossolo commented that the PDP is developing a companion document to the plan that will indicate what services/programs the PDP offers and what counties/schools are participating.

Mr. Jordan suggested removing the “county participant” column from the plan and include the county information in the companion document.

Mr. Jordan moved to remove the “county participant” column from the five year plan, and approve the plan with the stipulation that the PDP will develop a companion document with input from the districts; second by Ms. Brinkerhoff; no opposition; motion was carried.

Agenda Item Four: State Coordinating Council Appointee – Hugh Rossolo(Action Item)

Mr. Rossolo commented that each PDP has a member from their board that serves on the coordinating council. Bonnie Hofland was the past member to the council and she has termed out.

Note - 2nd side of the recording of the meeting is inaudible.

Mr. Rossolo asked for nominees to the council. Ms. Murphy nominated Ms. Negrete; second by Ms. Brinkerhoff. Dr. Ross nominated Ms. Fleming; no second. Mr. Zunino nominated Mr. Jordan; no second. Nominations were closed.

Ms. Negrete was elected to serve on the council; no opposition.

Agenda Item Five: Administrator Training – Hugh Rossolo (Possible Action Item)

Mr. Rossolo commented that the state legislature allocated \$100,000 to the RPDPs for administrative training. The coordinating council voted to split the monies between the northeast and northwest regions. Mr. Rossolo commented that the monies must be spent on new training and not on current programs. To date, the state department has not released the funds so the PDP is hesitant to spend the money. Mr. Rossolo suggested using the funds to contract with an individual and have them present at the Leadership Academy meetings.

Mr. Dolezal suggested that the seven superintendents meet during the next state meeting and discuss administrative needs and report back to Mr. Rossolo with their suggestions.

Agenda Item Six: District/Initiatives Updates

- a. **Churchill** – Ms. Grant commented that the following things are being supported by the PDP; new teacher induction; mentoring; coaching; T4S observations; co-teaching 7-12; SIOP, writing, differentiated instruction; math and curriculum mapping and school improvement planning.
- b. **Elko** – Mrs. Byrnes commented that the following things are supported by the PDP; the Bright Ideas Workshop was held in August in three counties, Elko, Humboldt and White Pine; Ruby Payne trainings; DOK; a site facilitator workshop; a SMART Teacher Inquiry class; T4S observations and a NELIP study group class.
- c. **NELIP** – Ms. Lamb commented that the following things are supported by the PDP; facilitation of an interactive study group class in six counties; site facilitators in Elko, Humboldt and White Pine counties are also facilitating their own study groups; Ms. Lamb is supporting a K-6 writing initiative in Lander and K-6 writing professional development in Carlin.
- d. **Humboldt** – Ms. Westmoreland commented that the following things are supported by the PDP; MAP testing; Data Teams; PLCs; Developmental Reading Assessments in the remote rural schools; a literacy block at French Ford Middle School to work with 5th & 6th grade teachers by modeling comprehension strategy lessons; para-professional trainings; coaching; the NELIP study group class; Writing Conferencing and DOK with all staffs in the upcoming months.
- e. **Lander** – Mrs. McLean commented that the following things are supported by the PDP; the Lander County Writing Project, which is an ongoing project that involves teachers of writing K-12, Ms. Lamb is providing support at Lemaire and Mary S. Black, Ms. Smales at the junior high; Teacher for Success observations have been conducted at the high school, Lemaire and Mary S. Black and are scheduled for Austin and the junior high; the SIP team at Mary S. Black is participating in a site facilitator leadership class; and three high school teachers are involved in the Northeastern Nevada Science Project.
- f. **Pershing** – Ms. Plummer commented that the following things are supported by the PDP; the elementary schools are focusing on CRT identified subgroups that are at risk and are focusing their PLCs on those four groups as well as conducting writing workshops; MAP testing and CRT data analysis; secondary schools have PLC's with an emphasis on vertical content teaming; a group of teachers have completed a transition class that looked at transitioning from a 5 day school week to a 4 day; another workshop being offered is "A Picture is Worth 1,000 Content Words;" upcoming trainings are scheduled for Ruby Payne and DOK.
- g. **White Pine** – Mrs. Marich commented that the following things are supported by the PDP; a teacher inquiry community that meets bi-monthly; Conferencing in a Writing Workshop class; DOK; teacher observations; helping teachers to prepare students for the writing proficiency; and a NELIP study group class.
- h. **Science/Math** – Ms. Noland commented that year two of the Northeastern Nevada Science Project is underway. There was a weeklong summer institute with 23 participants which involved content instruction as well as daily field trips to geologic sites. There will be four follow-up sessions throughout the school year which will focus on geology and astronomy. Two elementary math classes are being offered for SUU and in-service credit. Both classes are open to all teachers in the seven counties. Engaging Elementary Mathematics will be held in Elko, Fallon and Winnemucca. Higher Level Thinking in Elementary Math is scheduled for Ely. In the spring both classes will be offered again in all seven counties.
- i. **Spring Creek Middle School** – Ms. Smales commented that this is her third year of a case study at the middle school. After working with student motivation for two years and Ruby Payne last year, she was pleased to see the dramatic increase in last years CRT scores, especially in each sub group. For example, last years 7th grade low SES students increased 20% in reading and 28% in math.

- j. **Writing** – Ms. Rossolo commented that the 8th grade writing proficiency test will be changing in 2010-11 and we will have to start training after semester break.

Agenda Item Seven: New Business

Ms. Grant commented that the teachers in Churchill are very appreciative of the coordinators that are traveling to Churchill to support their professional development initiatives.

Meeting adjourned at 5 PM.

Respectfully submitted by Chris Back, November 4, 2009.