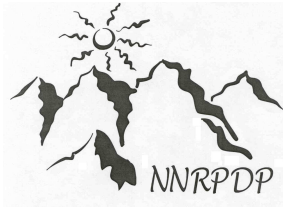


NORTHEASTERN NEVADA REGIONAL PROFESSIONAL DEVELOPMENT PROGRAM



Elko | Eureka | Humboldt | Lander | White Pine | WestEd
Great Basin College | Nevada Department of Education

PROFESSIONAL DEVELOPMENT PROGRAM MEETING NOTES GOVERNANCE BOARD

Meeting Date: May 27, 2009

Call to Order: The meeting was called to order by Carl Diekhans at 3:35 PM.

In attendance:

Christine Back, NNRPDP Office Manager
Valerie Byrnes, NNRPDP Regional Coordinator
Carl Diekhans, Interim President/Great Basin College
Bob Dolezal, White Pine Co. Superintendent
Jack French, Director of Personnel and Federal Compliance/Elko Co.
Sam Hanson, Teacher's Representative/White Pine Co.
Robin Johns, NNRPDP Regional Coordinator
Jerre Lamb, NNRPDP NELIP Regional Coordinator
Holly Marich, NNRPDP Regional Coordinator
Sharon McLean, NNRPDP Regional Coordinator
Teresa Noland, NNRPDP Regional Coordinator
Hugh Rossolo, NNRPDP Director
Teresa Ryan, Teacher's Representative/Lander Co.
Cathy Smales, NNRPDP Coordinator
Barbara Todd, Teacher's Representative/Eureka Co.
Jessie Westmoreland, NNRPDP Regional Coordinator

All attendees received copies of the executive summary and the proposed 2010 and 2011 budgets.

Carl Diekhans asked all attendees to introduce themselves.

Please note, agenda items were taken out of order as we waited until more members joined the meeting for voting purposes.

Agenda Item One: Great Basin College Update – Carl Diekhans - Discussion

Mr. Diekhans commented that the GBC will take a 12 1/2 % budget cut which is better than expected. Fall enrollment numbers look very good.

Agenda Item Two: NELIP Study Groups – Hugh Rossolo/Jerre Lamb – Discussion

The following items were discussed.

- Mr. Rossolo commented that the PDP is required by legislation, to provide a NELIP program in all five counties.
- Mrs. Lamb commented that there were 135 participants at 21 school sites that participated in NELIP study groups. The study groups were facilitated by the NELIP site facilitators. Some teachers were able to earn 1 SUU graduate or 1 in-service credit for their participation. Teachers were very positive about their experience in the study groups. Study group discussions were focused around student achievement.

Agenda Item Three: Five Year Plan Review – Hugh Rossolo – Discussion

Mr. Rossolo commented that in accordance with the legislature the Five Year Plan must be reviewed, yearly, by the board members. The PDP staff will be reviewing and revising the plan next week and Mrs. Back will send the board members the revised plan for their review and approval.

Agenda Item Four: Beginning of the Year Classes – Hugh Rossolo – Discussion

The following items were discussed.

- Ms. Johns commented on the Bright Ideas workshop being held in Elko, Winnemucca and Ely the week of August 10th. The purpose of the workshop is to enrich and enlighten and teach teachers a few strategies that they can take back to their classrooms. The workshop will provide an opportunity to earn one SUU graduate or in-service credit. The PDP coordinators will have an opportunity to share best practices and current research that supports the school districts SIPs and state initiatives.
- Mrs. Back will e-mail Mrs. Ryan the Bright Ideas registration form. Mrs. Back will make arrangements with each school district to insert the registration forms with the June payroll checks. Mr. Rossolo commented that participants may attend the workshop in any of the three counties.
- Mrs. Lamb commented that she, Mrs. McLean and Ms. Smales provided a K-8 writing initiative in Battle Mountain. In August an effective writing class will be offered once again in Lander to support them in getting their writing program started.
- Mrs. Lamb commented that there is interest in an Early Literacy Intervention class in Eureka. Mrs. Lamb could offer the class on Friday's and participants could earn 1 graduate credit. Mrs. Lamb could offer the class in Lander and White Pine counties as well.
- Mr. Rossolo commented that the Bright Ideas information has been sent to Churchill and Pershing counties.

Agenda Item Five: NNRPDP 2009-2010 Re-structuring & Budget – Hugh Rossolo

The following items were discussed.

- Mr. Rossolo commented that the RPDPs have been re-structured. The Western RPDP was eliminated and merged with the other three RPDP's. The NNRPDP gained Churchill and Pershing counties beginning July 1st. With the re-structure we did receive a budget increase at the 60% level to cover the cost of the two additional counties. The overall professional development budget was cut by 40% statewide.
- Under the new legislation, the RPDPs have additional mandates and will be required to offer suicide prevention, substitute training, para-educator training and service to charter schools.
- Mr. Rossolo commented that the governance board will be re-structured for next year in accordance with the new legislation. There are term limits for appointees. Mrs. Back will notify superintendents prior to the first board meeting of the school year, if a new member must be appointed from their district.
- Mr. Dolezal asked if the two new districts have been included in budget discussions. Mr. Rossolo commented that he has talked with both superintendents regarding the budget reductions. To date it is likely that the NNRPDP will gain one coordinator from each district.

- Mr. Rossolo commented that the proposed budget reflects the addition of two new coordinators and a coordinator contract reduction to 216 days. Salary figures include benefits. Mr. Rossolo met with Jeff Zander and Elko County has agreed to not charge indirect costs to the PDP. The remaining monies were budgeted for supplies and regional travel. Contracted services are provided by the director, office manager and Robert McGinty. Mr. McGinty is contracted specifically to work with schools in 4-5th year needs of improvement which the PDP is mandated to provide.
- Mr. Diekhans commented that we could not vote on the proposed budget since we did not have a quorum. Another board meeting will be scheduled in June to approve the budget.

Agenda Item Six: Review of Contracted Services – Carl Diekhans

The following items were discussed. Mr. Rossolo and Mrs. Back were not present during the discussion

- Mr. Diekhans asked for concerns regarding contracted services for the director and office manager. Mr. Dolezal asked if both individuals are retired. Mr. Diekhans commented yes.
- Mr. Diekhans commented that the \$60,000 budgeted amount for the office manager position is the base amount from last year but was not the paid amount as the contracted amount did not cover the entire year.
- Mr. Diekhans commented that GBC must receive board approval to appoint retired employees. Mrs. McLean commented that the contracted services were approved by the PDP board last year.
- Mr. Dolezal commented that we need Churchill and Pershing counties involved in the decision. Mr. Dolezal commented that he will contact Mr. Fox and Dr. Ross regarding the contracted services and will contact Mr. Diekhans regarding any of their concerns.
- Ms. Johns asked what the salaries will be with a 216 day contract and 4% salary reduction and if the reductions are reflected in the contracted services. Mr. Diekhans commented that there is no reduction in the \$60,000 contract but there is in the director's contract of \$90,000.
- Mr. Dolezal commented that the 4% salary reduction in White Pine is subject to collective bargaining which they have not entered in to yet and consequently he was not in a position to comment. The same follows for Elko and Eureka counties.

Mr. Rossolo and Mrs. Back returned to the meeting to answer questions.

- Mr. Rossolo commented that his and Mr. McGinty's contracts reflect a 10% reduction in the proposed budget. Mrs. Back's contract is the same since she will have an increase in work due to the expanded service area. The coordinator salaries were given to us by each district and reflect any projected increases for the coming year. However, the figures do not reflect whatever salary reductions there would be because of the state mandated 4% reduction. Each district will handle this differently so exact figures are not available. Any additional salary amounts will come from the regional travel category.
- Mrs. Johns commented that the PDP coordinators will have added responsibilities with fewer contracted days and a possible salary reduction. She commented that everyone works very hard at servicing our area and so something will have to be taken off our plates.
- Mrs. Back commented that when she requested salary figures from the districts, she asked that all anticipated increases be included in the figures. It is very unlikely that any of the salary figures in the proposed budget will go up.

Meeting adjourned at 4:21 pm.

Respectfully submitted by Chris Back, June 12, 2009.